

Check-List for Certificate of Occupancy

Please provide the following in order to receive a Certificate of Occupancy

- “Special Inspection and Observation Statement” and reports -Stamped and Signed
- Retaining wall certification - Stamped and Signed
- Elevator approval from PA L & I
- Final Electrical approval
- Final Plumbing approval
- Fire Alarm and Fire Protection testing/reports (i.e.: monitor function, fire department connections, kitchen exhaust hood suppression, hydrostatic)
- Fire Safety & Evacuation Plans ([F]1001.4)*
* Fire safety and evacuation plans shall be provided for all occupancies and buildings where required by the International Fire Code. Such fire safety and evacuation plans shall comply with the applicable provisions of sections 401.2 and 404 of the IFC
- Energy Code compliance certificate
- Full Compliance with Uniform Construction Code
- “As-Built” site plan (used to compare with the “approved” site plan)
- Approved Occupancy from County Health Dept. / Housing & Community Environment under 28Pa. Code 51.5 (Health Care Facilities)